

## Planning for Fellowship Applications (August 8 Deadline)

Wednesday	Discussion/Goal to Achieve									
May 17	INTRODUCTIONS / F-grant and schedule of events NIH Institutes / Scope & Mission <b>eRA</b>									
May 24	NIH Funding Opportunities/Program Announcements Biosketch ( <b>5 pages</b> )									
May 31	NIH CSR / Study Sections / Review Process Specific Aims ( <b>1 page</b> )									
June 7	Applicants Background & Goals  <b>Total of 6 pages</b>	A. Doctoral Dissertation/Research Experience (~ <b>2 pages</b> )								
June 14		B. Training Goals and Objectives (~ <b>1-2 pages</b> )								
June 21		C. Activities Planned Under Award (~ <b>1-2 pages with table</b> )								
June 28	Institutional Environment and Commitment to Training ( <b>2 pages</b> ) This must include Additional Educational Information if F30 or F31 Application									
July 5	Selection of Sponsor and Institution ( <b>1 page</b> ) COP (Internal document...stays here!) Formally request Letters of Reference (LORs). Provide invitees with:									
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">• Application Title</td> <td style="width: 50%; padding: 2px;">• Your eRA commons name and FOA number</td> </tr> <tr> <td style="padding: 2px;">• Your Biosketch</td> <td style="padding: 2px;">• NIH instructions (with URL) for electronic submission; their letter is limited to two (2) pages</td> </tr> <tr> <td style="padding: 2px;">• Specific Aims</td> <td></td> </tr> <tr> <td colspan="2" style="text-align: center; padding: 2px;">•DUE DATE•DUE DATE•DUE DATE•DUE DATE•DUE DATE•</td> </tr> </table>		• Application Title	• Your eRA commons name and FOA number	• Your Biosketch	• NIH instructions (with URL) for electronic submission; their letter is limited to two (2) pages	• Specific Aims		•DUE DATE•DUE DATE•DUE DATE•DUE DATE•DUE DATE•	
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July 12	Responsible Conduct of Research (RCR) ( <b>1 page</b> ) Mentor/Co-mentor Biosketch (modified to include training) Consultants (with biosketch & letter detailing their willingness & activities; <b>max = 6 pages for letters</b> )									
July 19	Respective Contributions ( <b>1 page</b> ) Mentor/Co-mentor Sponsor's Statement (6 pages) COP and Budget • & • Introduction (if revised application) PHS Assignment Request (grant page in Cayuse)									
July 26	Narrative ( <b>a few sentences</b> ) Project Summary/Abstract ( <b>30 lines</b> ) Resources/Equipment ( <b>unlimited pages</b> )									
August 2	Sharing Plan & Animal or Human Subjects (if applicable) Cover Letter (Provide list of individuals who will serve as references)									
August 8	!!!DEADLINE!!!									