Clinical Research Unit (CRU) & Coordinator Service Pool (CSP)

FEE SCHEDULE

Fees are structured on a per hour, per diem, or per service basis and are based on the cost incurred by the CRU and CSP for providing the service, which includes personnel costs, overhead, supplies, equipment maintenance, and any administrative costs related to scheduling and billing.

Studies are charged only for services used and in the amounts used.

Service	Cost	
Initial and Recurring Fees	**Industry Sponsored**	**NIH, CTSA, UTH Center, and Foundation Studies**
Study Initiation and Closure Fee (one-time fee) *Includes:* • *Protocol review,* • *Formal protocol meetings with study staff to review consents, timelines, requested services, contingencies, etc.,* • *Preparation and circulation of Letter of Agreement,* • *iLab set-up and study team in-service,* • *Staff in-service to review protocol requirements (non-complex),* • *On-going meetings with investigators and study monitors, and* • *Preparation and maintenance of patient study files.*	$500	$300
Pharmacy Set-up & Close-out (one-time fee/year 1) *Includes:* • *Pharmacy manual review,* • *Initial receipt and inventory of investigational agents,* • *Preparation and maintenance of drug accountability records,* • *Initial meetings with investigators and study monitors,* • *Randomization chart, and* • *Study termination, reconciliation of drug accountability records, drug returns.*	$1,800	$1,500
Study Initiation and Closure Fees (one-time fee) – Research Coordinator Services Only *Includes:* • *Protocol review,* • *Formal protocol meetings with study staff to review consents, timelines, requested services, contingencies, etc.,* • *Preparation and circulation of Letter of Agreement,* • *iLab set-up and study team in-service, and* • *Staff in-service to review protocol requirements (non-complex).*	$250	$250
CRU Study Initiation and Closure Fees (one-time fee) – Limited Services *Application of this rate will be determined on a case-by-case basis and is at the sole discretion of the CRU. If additional services are requested at a later date, the balance of the Initiation and Closure Fee (to total the amount equal to either the Industry or Non-Industry rate, as applicable) will be charged in conjunction with a new Letter of Agreement (LOA) adding those additional services.*	$250	$250
Specimen Processing Review, Set up (one-time fee) *Includes:* • *Lab manual review,* • *Development of lab processing sheets/instructions, and* • *visit-specific iLab set-up.*	$250	$250
Cold Storage (Initial and annual) *Includes short-term storage of specimen and temperature monitoring. Charged until all specimen removed from cold storage equipment.*	$50	$50
Pharmacy Inventory/Storage fee (annual) *Includes storage of study materials (e.g., inventory, recordkeeping, temperature-monitoring). Charged monthly until IP and pharmacy records returned to study team.*	$300	$300
Staff Protocol Training (Additional Intensive) *Per hour, billed in 15-minute increments (rounded to the next highest increment), including travel time. Includes attendance at required sponsor training via on-line, phone, or in person, etc.*	$80	$65

Service	Cost	
Record Storage Fee *All data collected by CRU staff during research visits shall be the property of the PI, and the PI will be advised, upon CRU closure of a study (CRU services no longer required/requested), when records are available for pick-up. This fee will be charged at the beginning of each month after the expiration of 10 business after notice of availability for pick-up if the study team fails to retrieve the records from the CRU.*	$50/month/ file box	$50/month/ file box
Nursing and Pharmacy Services		
Research Nursing Services *Per hour, billed in 15-minute increments (rounded to the next highest increment). Includes nursing admission, infusions, blood draws, and urine collections. Does not include supplies. Also includes auditing/monitoring visits, training on protocol amendments.*	$80	$65
Pharmacy-Related Services *Per hour, billed in 15-minute increments (rounded to the next highest increment). Includes IP preparation and dispensing, IP receipt and documentation, etc..*	$80	$65
After-Hours Services *CRU hours are 7:00 am to 3:00 pm. These hours were established based on the daily shipping and pickup deadlines for both central and local labs (LabCorp). When possible, CRU staff will work closely with study teams to adjust schedules to suit both study and participant needs; however, when visits exceed 8 hours or are conducted well outside of regular hours, an increased nursing rate will be charged. Study teams will be notified upon scheduling whether this fee may apply to a visit.*	$120	$100
Coordinator Service Pool (CSP)		
Research Coordinator Services (including mobile) *Per hour, billed in 15-minute increments (rounded to the next highest increment), including travel time. Includes standard coordinator services, blood draws, specimen collections, lab processing, etc. Includes any sponsor-spovided training on-site or at off-site location requiring travel. Does not include CRU equipment usage or supplies.*	$60	$50
Facility Usage Only *Nursing services and supplies added on to a facility-usage-only visit will incur additional charges listed below.*		
Facility Fee – Room Usage *Per hour, billed in 15-minute increments (rounded to the next highest increment). Study teams must provide all supplies related to the visit. Does not include nursing.*	$40	$30
Supplies and Equipment-Usage		
ECG Equipment-Usage-Only *Charged when ECGs are performed by study team using CRU-owned equipment. Includes supplies.*	$25/ECG	$25/ECG
IV Infusion Pump Equipment-Usage-Only *Charged when study team uses CRU-owned equipment. Does not includes supplies.*	$10	$10
Supplies: IV Infusion *Includes syringe, vacutainer, extension tubing, primary tubing, and 2 saline flushes*	$30/infusion	$30/infusion
Supplies: Micron Filter (each)	$10	$10
Supplies: Phlebotomy Kit (each) *Includes butterfly needle, vacutainer, alcohol wipe, tourniquet, gauze, and bandage wrap*	$15/kit	$15/kit
Supplies: Other supplies *Refers to general CRU floor stock. The CRU will not order or store specialized supplies. The study team is responsible for the provision and storage of specialized supplies.*	Actual cost + $2 admin fee	Actual cost + $2 admin fee
Lab Processing Services		
Lab Processing, Packaging, and Shipping (if by CRU staff) *Per hour. Staff time to process billed in 15-minute increments (rounded to the next highest increment). Includes time to prepare batch shipments.*	$30	$30
Pregnancy Test, Urine (Local, immediate result)	$20	$20
LabCorp Tests	actual	actual
Miscellaneous Services		
Administrative Fee - Study Visit (per visit)	$30	$15
Administrative Fee - Lab Processing Only	$20	$15
Auditing/Monitoring Visits *Per hour. Direct time spent preparing information for review for and/or meeting with monitor.*	see nursing and CSP rates	see nursing and CSP rates
Parking (each)	$5	$5
Transportation Services *Research participant transportation to and from any location as part of a research visit conducted at the CRU or by CSP staff.*	Actual cost + $2 admin fee	Actual cost + $2 admin fee

Effective: November 1, 2026