

# Master of Science in Clinical Investigation and Translational Science

## MANUSCRIPT APPROVAL CHECKLIST

### Submission Deadlines:

#### Submit to Academic Coordinator for MSCI-TS COGS Monthly Meeting:

- End of October for a November COGS Review - Fall Semester Graduation
- End of March for an April COGS Review - Spring Semester Graduation

#### Required Documentation:

Please e-mail the following documents as separate PDF documents to the MSCI-TS Academic Coordinator.

#### ☐ Manuscript Approval Form:

- Ensure all information, complete names with credentials, dates, & signatures are provided on the form.

#### ☐ Supervising Professor's Cover Letter:

- Signed letter includes the details of the extent of the student's participation in each stage of the research as well as their involvement/role in the development and preparation of the manuscript.

#### ☐ Journal Dated Submission Notice:

- PDF Copy of Original Letter or E-mail. Please ensure that all confidential information has been blacked out. (*i.e., Usernames, Passwords*)

#### ☐ Manuscript

#### ☐ Manuscript Assessment Form:

- Ensure all information, complete names with credentials, dates, & signatures are provided on the form.
- The form should be returned to the MSCI-TS academic coordinator via e-mail by the Supervising Professor.