

# Certificate in Translational Science (CTS) Program

## CHECKLIST OF REQUIRED DOCUMENTATION FOR APPLICATION

See CTS Handbook at  
[http://iims.uthscsa.edu/ed\\_certificate\\_in\\_ts\\_handbook](http://iims.uthscsa.edu/ed_certificate_in_ts_handbook)  
for full program requirements

- Submit an on-line application to the UT Health San Antonio Graduate School:** <http://gsbs.uthscsa.edu/>
- Official transcripts** of **ALL** international colleges/universities from an approved [NACES member](#) foreign credentialing evaluation agency should be sent from the credentialing agency (in a sealed envelope) to The UTHSCSA Registrar's Office as directed in the on-line application instructions. The translation must be from an approved NACES member which has been approved by the UTHSCSA Registrar's Office.
- Official translation of international transcripts including GPA** of **ALL** international colleges/universities from credentialing agencies should be sent from the credentialing agency (in a sealed envelope) to The UTHSCSA Registrar's Office as directed in the on-line application. The translation must be from a credentialing agency approved by the UTHSCSA Registrar's Office.
- Three Letters of Recommendation (LOR)** should attest to the applicant's readiness for graduate level studies in translational science and be addressed to Dr. Linda McManus, CTS Program Director. ***If a matriculated graduate student has a Supervising Professor or Program/Track Director, one letter must be provided by this individual.***  
***(Note: LOR's should be uploaded to your on-line application by the references you named in your on-line application.)***

- LOR1 – Reference: \_\_\_\_\_
- LOR2 – Reference: \_\_\_\_\_
- LOR3 – Reference: \_\_\_\_\_

- Test of English as a Foreign Language (TOEFL) or the academic version of the Test of English as a Foreign Language (IELTS)** scores (test taken within the past two years) sent directly to The UTHSCSA from the ETS. **UTHSCSA code: 6908** (Note: *The TOEFL or IELTS (academic version) is required for all non-US citizens whose first language is not English.*)

**In addition to the above, the documents listed below are required and should be uploaded to your online application.**

- Curriculum vitae (CV)** of applicant.
- Statement of Purpose** (Includes a brief description of the applicant's background, long term career goals, and an indication of the basis for application into the CTS Program.)